

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

March 13, 2008

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Division of Occupations and Professions, Frankfort, KY on March 13, 2008.

MEMBERS PRESENT

Kelly Nash, Board Chair
Shara Page, Vice Chair
Christianne Janes, Secretary
Ruth Korzenborn
Kerry Robertson

OCCUPATIONS AND PROFESSIONS STAFF

Julie Jackson, Board Administrator
Gerald Hoppmann, Division Director
Wendy Satterly, Supervisor
Susan Ellis, Fiscal Office

MEMBERS ABSENT

Susan Poston

OTHERS

Jim Grawe, Office of the Attorney General

Kelly Nash, board chair, called the meeting to order 9:15 AM.

Approval of Minutes

Minutes of the January 10, 2008 meeting were presented for the Board's review. Kerry Robertson made a motion to approve the minutes as amended. The motion, seconded by Ruth Korzenborn, carried.

Financial Statements

The Board reviewed the financial statement for the month ending January 31, 2008. Christianne Janes made a motion to approve the financial statements as amended. The motion, seconded by Kerry Robertson, carried.

Susan Ellis informed the Board of the proposed transfer of funds in the amount of \$3,500.00 in Fiscal Year 2008 and \$80,000.00 in Fiscal Years 2009 and 2010. The Board will carry a balance of \$87,900.00 into Fiscal Year 2011.

Mr. Hoppmann stated that with the Board's approval he will draft a letter to the Senate and Representative Moberly stating the Board's opposition to the transfer of funds. Kerry Robertson made a motion of approval for Mr. Hoppmann to draft the letter. Motion, seconded by Christianne Janes, carried.

Director's Report

Mr. Gerald Hoppmann introduced himself as the new director of the Division of Occupations and Professions. He informed the Board of his work history in the fields of Budgeting and Auditing. Mr. Hoppmann discussed a letter from Virginia Woodward, Governor's Office for Boards and Commissions, regarding appointment and reappointment to the board. Anyone interested is required to submit an application and resume.

Mr. Hoppmann reviewed with the Board the Executive Order from Governor Steven L. Beshear regarding reducing costs. The Board reviewed reducing the number of meetings per year, continuing review of applications electronically.

Old Business

Review of 2008 goals – Tabled until next meeting.

Biennial Renewals – Tabled. The Board Administrator was asked to keep a file of updates to be made to the regulations.

Frequently Asked Questions posted on the Board website – Board members agreed the questions and answers are still sufficient.

New Business

The Board discussed regulation 201 KAR 28:060 Section 1 (3), Section 2 (3), Section 3 (3) and Section 4 (2) regarding submission of the NBCOT certificate at the time of application.

Ruth Korzenborn made a motion to change the regulation to state an applicant must provide documentation of certification from NBCOT.

The Board discussed an expiration date for approved continuing education courses. Approvals will be effective for one year from the date of approval.

The Board discussed the ninety day requirement for submission of continuing education applications. Agencies are encouraged to follow the requirement to ensure review of the application prior to the course date.

Kerry Robertson made a motion to approve the payment to KOTA for break time refreshments at their meeting in September 2007. Motion, seconded by Ruth Korzenborn, carried.

The Board reviewed the policy statement regarding incomplete applications and how long they should be held. Kerry Robertson made a motion that incomplete applications be held until the new renewal year. Applications not approved by the end of the renewal year will need to be resubmitted.

The Board discussed a question regarding supervision of a level II OT student by a COTA. Reference was made to OATA.

The Board reviewed an email from Katherine Nicholas regarding continuing education. It was recommended that she review 208 KAR 28:200 Section 3 (8).

The Board discussed the reinstatement application of Dawn Leftwitch. Kerry Robertson made a motion to charge a fine of \$100.00 for the violation of working on an expired license. Motion, seconded by Christianne Janes, carried. Jim Grawe, Board attorney, will contact Ms. Leftwitch.

Application Approval

Kerry Robertson made a motion to approve the applications as presented. The motion, seconded by Shara Page, carried.

OT/L: Denise Beam, Amy Nelson, Teresa Burkhart

OT/L from another state: Valleri Quinn, Jeffrey Pike, Rebecca Kummerer, Amy Engle, Brandon Taylor, Rebecca Dawson, Jennifer Dickey

OTA: Susan Holzman, Danielle Heinrichs

OTA from another state: Sarah Stephan, Jennifer Doughty, Kara Watkins, Mary Hils, Phyllis Johns, Lisa Hall

Reinstatements: Dawn Leftwitch, Amy Curry, Kimberly Sears, Shannon Wesley, Melissa Hall

Temporary Permits: Jessica Muensterman, Amy Stallins, Tara Cavanaugh, Ashley Whitledge, Kristin White

DPAM Application Approval

Christianne Janes made a motion to approve the DPAM applications as presented. The motion, seconded by Kerry Robertson, carried.

DPAM Specialty Certification: Abby Deeg, Kelli Smith, Betsy Metz, Lisa Simpson, Margaret Wampler, Kenny Maynes, Michelle Kramer, Juanita Johnson, April Fair, Jewell Shope, Julia Jones

DPAM Supervisors: Christopher Harris, Cynthia Strang, Laura Wylers-Livers, Jackie Rinaldo, Freidrich Mangulabnan, James Coursey, Eddie Sizemore

Continuing Education Approval

A motion was made by Ruth Korzenborn to approve requests of continuing education courses as reviewed for today's meeting. The motion, seconded by Kerry Robertson, carried.

Approved Courses:

1. Acute Hospital Rehabilitation of the Adult Client: Current Theory & Practice
2. The ASTYM System for the Upper Extremity & Shoulder Girdle
3. Resource Manual for Educationally Relevant Occupational Therapy and Physical Therapy in Kentucky Public Schools: A Collaboration Between Heather Poole, OTR/L and The Big East Educational Cooperative
4. Sensory Processing Dysfunction
5. Solving the Social Equation in ASD; from Social Stories to Real Life strategies for home and school
6. Electrode Application and Safety
7. Rheumatoid Arthritis of the Wrist and Hand
8. Stroke Hand Edema
9. Stroke Recovery
10. Spinal Cord Medicine Seminar Series

Approval of Travel and Per Diem

A motion was made by Ruth Korzenborn to approve travel and per-diem for today's meeting. The motion, seconded by Kerry Robertson carried.

Adjournment

With all business completed, the meeting adjourned at 10:40 a.m.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. May 8, 2008 at the Division of Occupations and Professions, Frankfort, KY.

Approved by the Board



Board Chair